



2024 BCFTOA Conference and Hot Weekend Registration



Welcome to registration for the 2024 BCFTOA Annual Conference and Educational Workshop and Hands-On-Training Weekend. The HOT Weekend will be May 11 and 12, 2024 and the Conference will run May 13 to 16, 2024. Please refer to the 2024 BCFTOA Conference and HOT Weekend Information Package at <https://www.bcftoa.com> for information about the Conference program and HOT Weekend course offerings. There are several options available to Conference participants.

On-Line Registration (Please use for credit card payments)

You may register online by clicking on the “Register Now” link on the conference webpage at www.bcftoa.com. This may be used if you are paying by credit card. If your organization needs an invoice or you want to pay by cheque, please complete the manual registration form below.

Email Registration (Please use for payment by cheque)

If you or your organization needs an invoice or wishes to pay by cheque please complete the information below and email this registration form back to admin@bcftoa.com. The BCFTOA will send you an invoice for your registration fee. A separate registration needs to be completed for each participant.

Instructions:

1. **Please complete a separate form for each participant.** Under Registration Information, please provide the requested information for the participant that is being registered.
2. Please also complete the Payment Information section so that we can create and send an invoice for payment of registration fees. Please note that your registration will not be confirmed until payment is received.
3. Select the option you wish below by marking next to the option(s) you wish to register for. Please note the option letter (eg. A, B, B1, etc.) as it will let you know which courses that are available to you when you choose your courses.
4. Note that if you select Option A – Full Conference and HOT Weekend or Option C – Full Conference, the conference meal package is included. This includes the Vendor Dinner and Awards Banquet so you do not have to select them separately.
5. Select the courses you wish to take based on the option you selected. For example: If you select Option B, then only the courses that have a B next to them are available to you. The column lists all of the options that the course can be associated with. If you see something like “A, B, B1” and you selected B, then you can sign up for it. People who selected A or B1 can also sign up for this course.
6. Keep in mind that you cannot select courses that have conflicting or overlapping times. For example you cannot pick two courses in the same time frame. Nor can you pick Day 1 of one two-day course and Day 2 of another. Our registration system checks for those conflicts when we enter the information.
7. If you have any questions or are unclear as to how to complete the form email admin@bcftoa.com.

2024 BCFTOA Conference and Hot Weekend Registration

Email this form to admin@bcftoa.com

Registration Information

Name	
Title/Position	
Fire Department/Organization	
Email	
Mailing Address – Suite/Unit	
Mailing Address – Street Number & Street	
Mailing Address – City	
Mailing Address – Postal Code	
Telephone	
Mobile Phone	
T-Shirt Size (S, M, L, XL, XXL)	

Payment Information

Name of Person or Organization	
Contact Person	
Contact email	
Mailing Address – Suite/Unit	
Mailing Address – Street Number & Street	
Mailing Address – City	
Mailing Address – Postal Code	
Telephone	
Mobile Phone	

For Office Use Only:

Date Received	
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Conference and HOT Weekend Options

Full Conference and Hands-On-Training Weekend Combo – May 11 to 16 - **Best Value**

Please Select	Option	Description	Member	Non-Member
	A	Hands-On-Training Weekend and Full Conference – 5 ½ days – May 11 to May 16. Includes lunches on HOT Weekend; breakfast and lunch May 13; breakfast, lunch and Trade show appys May 14; breakfast, lunch and dinner May 15; and breakfast May 16. **Does not include Charity Dinner – Monday, May 13 (see Option E)	\$1095.00 + GST	\$1250.00 + GST

Skip the following and proceed to selecting courses and educational content.

Hands-On-Training Weekend – May 11 & 12

Please choose only one of the following options:

Please Select	Option	Description	Member	Non-Member
	B	Hands-On-Training Weekend – 2 days – May 11 & 12 (includes lunch both days)	\$425.00 + GST	\$500.00 + GST
	B1	Hands-On-Training Weekend – May 11 only (includes lunch)	\$325.00 + GST	\$425.00 + GST
	B2	Hands-On-Training Weekend – May 12 only (includes lunch)	\$325.00 + GST	\$425.00 + GST
	B3	HOT Weekend - 2.5-Day Course ISO (May 11-13) (lunch Saturday and Sunday days)	\$500.00 + GST	\$600.00 + GST
	B4	HOT Weekend – 2 Day Course Auto Extrication (May 11 & 12) (lunch Saturday and Sunday)	\$500.00 + GST	\$600.00 + GST

BCFTOA Conference and Educational Workshop – May 13 to 16

Please choose Total for Full Conference and Meal package.

Please Select	Option	Description	Member	Non-Member
	C	Full Conference May 13 to May 16. Includes lunches on HOT Weekend; breakfast and lunch May 13; breakfast, lunch and Vendor Night Appys May 14; breakfast, lunch and dinner May 15; and breakfast May 16. **Does not include Charity Dinner – Monday, May 11 (see Option E)	\$725.00 + GST	\$900.00 + GST

Optional Conference and Educational Workshop Days – May 13, 14, 15, 16:

You may choose more than one option.

Please Select	Option	Description	Member	Non-Member
	C1	Conference – Day 1 - May 13 only (includes breakfast and lunch)	\$325.00 + GST	\$400.00 + GST
	C2	Conference – Day 2 - May 14 only (includes breakfast and lunch)	\$325.00 + GST	\$400.00 + GST
	C3	Conference – Day 3 - May 15 only (includes breakfast and lunch)	\$325.00 + GST	\$400.00 + GST
	C4	Conference – Day 4 – May 16 (half day only includes breakfast)	\$175.00 + GST	\$200.00 + GST

Other:

Please select as desired. Note: Conference Packages A & C include Vendors Night Dinner and Annual Banquet.

Please Select	Option	Description	Member	Non-Member
	E	Charity Dinner – May 13	\$45.00 + GST	\$45.00 + GST
	F	Extra Tickets -Vendor’s Night Dinner (May 14)	\$40.00 + GST	\$40.00 + GST
	G	Extra Tickets for Awards Banquet (May 15)	\$75.00 + GST	\$75.00 + GST

Total Payment:

Please enter the total for your payment selections below

	Total Payment	\$
	Pay By:	Cheque Credit Card
<p>When we receive your registration, we will send an invoice to the email above email address to either issue a cheque or pay by credit card. There will be a link attached to the email that will allow payment by credit card. If you have any questions, please contact admin@bcftoa.com</p>		

COURSE SELECTIONS:

Hands-On-Training Weekend – May 11 & 12, 2024

2.5-Day Course – Saturday, Sunday and Monday AM – May 11-13, 2024

Please choose one two-day course or select two one-day courses below (based on the registration option selected)

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, B3	1101	Incident Safety Officer (Accredited) This course has pre-work and must be filled in order to run the course. Registration will be closed end of March 2024	16	0830 -1630

2-Day Course – Saturday & Sunday – May 11-12, 2024

Please choose one two-day course or select two one-day courses below (based on the registration option selected)

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
FULL	A, B3	1102	Auto Ex - JIBC	12	0830 -1630
	A, B3	1103	BC Wildfire – Train the Trainer	12	0830 - 1630

1-Day Courses – Saturday, May 1, 2024

Please select one course below (based on the registration option selected)

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, B, B1	1104	Swift Water Rescue		0830 – 1630
	A, B, B1	1105	Low to Steep Rope Rescue		0830 - 1630
	A, B, B1	1106	Fire Ground Survival		0830 - 1630
	A, B, B1	1107	Standpipe Operations		0830 - 1630

1-Day Courses – Sunday May 12, 2024

Please select one course below (based on the registration option selected). Do not select the same course as chosen above (no repeat courses)

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, B, B2	1201	Swift Water Rescue		0830 – 1630
	A, B, B2	1202	Low to Steep Rope Rescue		0830 - 1630
	A, B, B2	1203	Fire Ground Survival		0830 - 1630
	A, B, B2	1204	Standpipe Operations		0830 - 1630

BCFTOA Conference and Educational Workshop – May 13-16, 2024:

Monday, May 13, 2024

Please select one course below (based on the registration option selected)

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, C, C1	1301	Opening Ceremonies, Keynote and Plenary Speakers; Zone Meetings	N/A	0830 - 1630

Tuesday, May 14, 2024

Please select courses below (based on the registration option selected). Course combinations should add up to one full day (eg. 1 day, 2 half days)

Morning ½ Day Courses

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, C, C2	1401	Evidence-Based Fire Ground Operations		0830 - 1200
	A, C, C2	1402	Own the Classroom		0830 - 1200
	A, C, C2	1403	NFPA – Lithium Ion Batteries Case Studies		0830 - 1200
	A, C, C2	1404	Fire Service Approach to Confined Space in 2024		0830 - 1200

Afternoon ½ Day Courses

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, C, C2	1411	Leadership Project		1300 - 1630
	A, C, C2	1412	Evidence-Based Fire Ground Operations		1300 - 1630
	A, C, C2	1413	Managing Fire Ground Stress		1300 - 1630
	A, C, C2	1414	NFPA – Lithium Ion Batteries Case Studies		1300 - 1630
	A, C, C2	1415	Firefighter Resiliency Game/App Research Program		1300 - 1630

Wednesday, May 15, 2024

Please select courses below (based on the registration option selected). Course combinations should add up to one full day (eg. 1 day, 2 half days)

½ Day Courses - Morning

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, C, C3	1501	Managing Fire Ground Stress		0830 - 1200
	A, C, C3	1502	2023 Wildfire Multi-Agency Cooperation		0830 - 1200
	A, C, C3	1503	Firefighter Resiliency Game/App Research Program		0830 - 1200
	A, C, C3	1504	Rapid Assessment of Structures for Structural Firefighters		0830 – 1200
	A, C, C3	1505	NFPA 1402 Live Fire Training Facilities		0830 – 1200
	A, C, C3	1506	Leadership Project		0830 - 1200

½ Day Courses - Afternoon

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, C, C3	1511	Strategies & Tactics for the Exterior Team Leader		1300 – 1630
	A, C, C3	1512	2023 Wildfire Multi Agency Cooperation		1300 - 1630
	A, C, C3	1513	Fire Service Approach to Confined Space in 2024		1300 – 1630
	A, C, C3	1514	Rapid Assessment of Structures for Structural Firefighters		1300 – 1630
	A, C, C3	1515	NFPA 1402 Live Fire Training Facilities		1300 - 1630
	A, C, C3	1516	BCFTOA New Training Officer Orientation		1300 - 1630

Thursday, May 16, 2024

Please select courses below (based on the registration option selected). Half day only

½ Day Courses

Please Select	Available with selected options above	Course Number	Course	Class Size Limit	Time
	A, C, C4	1601	Strategies and Tactics for the Exterior Team Leader		0830 - 1200
	A, C, C4	1602	EMA Licensing		0830 - 1200
	A, C, C4		TBD		0830 - 1200

CANCELLATION

Any attendee wishing to cancel their booking must notify the BCFTOA by sending an email to admin@bcftoa.com.

Cancellation charges will apply:

- Refunds will be granted for Conference registrations that are cancelled, subject to a 10% administration charge, up to 14 days prior to the start of the Annual Conference and Training Workshop.
- No refunds will be granted for Conference registrations that are cancelled within 14 days of the start of the Annual Conference and Training Workshop. However, Conference participants, may substitute a registrant within 14 days of the start of the Conference.

EVENT CODE OF CONDUCT

The BCFTOA is committed to providing a friendly, safe, productive, and welcoming environment for all attendees, including staff and vendors. The BCFTOA has no tolerance for discrimination, harassment, or bullying in any form at any of its events. We expect all Conference Attendees to be considerate, respectful, and collaborative, and be mindful of your fellow attendees and surroundings. We expect attendees to report any dangerous and/or unacceptable behavior to onsite Conference staff. We invite all attendees, and other participants to help us realize a safe and positive experience for everyone in attendance at the Conference.

_____ Date

_____ Name

_____ Signature